



Grow Safety Training

# Grow Safety Training Health and Safety Policy



QUALIFICATIONS  
NETWORK  
APPROVED CENTRE

### Document Control

Document Owner	Adam Spears - Owner
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### Document Review

All Grow Safety Training Policies are reviewed on a regular basis, usually at least bi-annually. This policy will also be reviewed as required due to feedback from stakeholders or in line with changes in legislation, regulation or industry best practice. A full review will also be undertaken should any issue arise, whether internal or external, that Grow Safety Training consider would impact on the way in which appeals against decisions are handled.

Grow Safety Training is a progressive training organisation providing mandatory training to a range of organisations. We provide a range of First Aid and Health and Safety training and qualifications that are endorsed or accredited by Qualifications Network.

At Grow Safety Training we are committed to providing high quality training and qualifications, and to ensuring that equality of opportunity underpins all aspects of our work.

This policy relates to our health and safety and covers all aspects of our work

Our health and safety policy statement is set out below.

### **Policy statement**

Grow Safety Training recognises its responsibility to eliminate unnecessary risk and hazard through the course of running our business whose primary aim is to provide mandatory training courses, we shall promote a safe working and training environment at all times.

We shall ensure that all staff, students and visitors to our premises whether wholly owned, leased or hired for training courses shall be as far as is practicable, safe from first arriving on site to leaving the site.

We shall aim to achieve compliance with all local, national and European legislation through excellent occupational health and safety performance.

Grow Safety Training will provide adequate resources to implement this policy and any supporting policies.

Grow Safety Training will establish and maintain a safe and healthy working environment and risk assessments shall be recorded and reviewed on a regular basis. The risk assessments shall cover:

General risk assessments on premises, equipment, and work stations.

Activity based risk assessments, on all training activities.

Manual handling assessments on all lifting and handling associated tasks.

COSHH assessments on all chemicals used throughout the business.

Fire risk assessments.

Individual risk assessments for any staff member or student who needs adaptations making to enable them to carry out the course or their employment.

These risk assessments will ensure that significant risks arising from our work activities under our control are eliminated or adequately controlled.

Grow Safety Training will develop and implement appropriate occupational health and safety procedures, and safe working protocols.

We have included health and safety as a responsibility for all managers, trainers and assessors.

All staff will be required to read and sign to say they have understood this policy statement; the signed form will be kept in their staff personnel file. Students will be referred to a copy of our policy at registration, and as with all of our policies they will be available on our website and facebook page.

Grow Safety Training will review its Health and Safety Policy every two years. The following opportunities are taken to invite feedback from staff, clients and students:

Recruitment and Selection

Initial Assessment

Induction

Assessment and Planning

Learner Reviews

Internal Verification

External Verification

Examinations

Exit Interviews

This feedback will be included in the annual review of our policies.